



**200 Center Avenue South
Montrose, Minnesota 55363**

**CITY COUNCIL
MINUTES
May 9, 2011**

Pursuant to call and notice the Montrose City Council met in regular session on Monday, May 9, 2011 at 7:00 p.m. Those present were Mayor Andy Kauffman, Council Members Scott Czanstkowski, Roy Henry and Scott Jensen. Also present were Sarah Schwarzhoff, city attorney, Justin Kannas, city engineer, Sean Diercks, public works director, Wendy Manson, deputy clerk and Barb Swanson, city administrator. Council Member Jeff Petersen was absent.

Agenda

Motion by Jensen, seconded by Henry to approve the agenda as amended adding Benefits/Wages. Motion carried 4-0.

Consent Agenda

Motion by Jensen, seconded by Czanstkowski to accept the Consent Agenda which include the following items:

- a. Minutes: Special Meeting April 4, 2011; City Council April 11, 2011; Special Meeting April 11, 2011; Board of Appeal April 19, 2011, prepared by Barb Swanson
- b. Accounts Payable: May 9, 2011, prepared by Wendy Manson
- c. Fire Department Accounts Payable: May 9, 2011, prepared by Wendy Manson
- d. Utility Billing Adjustments for April 2011, prepared by Sean Diercks
- e. Liability Coverage Waiver Form, Montrose Does Not Waive the monetary limits on municipal tort liability established by Minnesota Statutes 466-04.

Motion carried 4-0.

City Council

Mayor Kauffman reported that the Key Communicators meeting included discussion related to Equity for Education. There is more information on the

school's website. He attended the annual Minnesota Mayor's Conference where the topics of discussion included regionalization, consolidate and collaboration.

Council Member Czanstkowski reported Dan Remer, wastewater operator, took him on a tour of the wastewater treatment plant and water plant.

Engineering

Montrose Business Park

Justin Kannas, city engineer, reported that most of the sewer and water pipe has been installed. There is power at the lift station and the cost for Diers Electric will be reimbursed by the developer.

Private Wells

Kannas recommended that the city wait for the completion of the well head protection program prior to developing a policy for private wells.

2011 TH 12 Pedestrian Improvements

Motion by Jensen, seconded by Henry to accept the bid from Omann Brothers in the amount of \$175,695.66, for the construction of the east trail and the bumpouts at Center Avenue South. Motion carried 4-0.

Fire Department

Thank you from Andreae Family

Mayor Kauffman read a thank you note from the Andreae family yo the fire department for their dedication and assistance.

DNR Vehicle

The fire department will return the 2 ½ ton, 6 wheel drive from the DNR because it is not safe. They will look into new grass rigs.

Park Commission

Council Member Jensen reported that beginning in June the Park Commission will be meeting in parks throughout the summer. The commission will look at new dates for the 8K. National Night Out will be held in each neighborhood.

Public Works

Utility Rates

A utility rate survey of 16 communities primarily in Wright County was presented to the city council by Sean Diercks, public works director.

Time Clock

Motion by Jensen, seconded by Kauffman to table the time clock discussion to the employee workshop. Motion carried 3-1. Opposed: Henry.

Wages/Benefits

Motion by Jensen, seconded by Czanstkowski to look at COLA and employee benefits package at the employee workshop. Motion carried 4-0.

Open Forum

This item will be reviewed again in a few months.

Administrative Fines

Motion by Jensen, seconded by Henry to begin with Option 1, compound monthly for 6 months, move to Option 2 and if necessary move to Option 3. Motion carried 4-0.

Employee Grievance: filed by Kristine Richter

Motion by Kauffman, seconded by Jensen to route city council business through the city supervisors. Motion carried 4-0.

Request for Council Action: Gerald Lamb

Motion by Kauffman, seconded by Czanstkowski to pull together all preliminary information for road improvements in Countryview. Motion carried 4-0.

City of Montrose Pins

No action was taken at this time.

Best of 12 Wagon Train

The wagon train will be in Montrose on Saturday, June 18, 2011. There will be activities sponsored by local organizations and the Montrose Lions will be hosting an evening meal for the public and the members of the wagon train.

Acknowledgements

- Sarah Gierke for service to the community
- Dan Remer for time and hard work

Open Forum

Evan Siljander and Bob Chantland spoke during Open Forum

Adjournment

Motion by Jensen, seconded by Czanstkowski to adjourn at 8:30p.m. Motion carried 4-0.

Andy Kauffman, Mayor

Barbara Thwing-Swanson, Administrator

